

**Chronological Resume Sample**  
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**Jessica Student**

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**OBJECTIVE**

Position as a Teacher Assistant in a Montessori Child Care Center

**PROFILE**

Creative, enthusiastic with a natural talent for building rapport with children. Organized, responsible with proven leadership skills. Exceptional communication and interpersonal skills with the ability to establish cooperative working relationships with staff and parents. Fluent in English, French, and Creole.

**EDUCATION**

Palm Beach State College, Palm Beach Gardens, FL      2010 - Present  
**Early Childhood Education**, GPA 3.2  
Associate in Science Degree

**Key Academic Coursework**

Children with Special Needs	Montessori Classroom Leadership	Classroom Management
Montessori Science	Montessori Curriculum	Montessori Philosophy

**EXPERIENCE**

Green Giant Early Learning Center, Jupiter, FL      2010 - Present

**Teacher's Assistant**

- Assist in all preschool classes from two years through five years old.
- Plan arts and crafts projects to complement weekly educational theme.
- Supervise children, and interact with parents delivering and picking up children.
- Lead storytelling sessions for the three and four year old classes.

Whitman Cleaners, North Palm Beach, FL      2008-2009

**Clerk**

- Interfaced extensively with customers, troubleshooting, and generating solutions.
- Assisted with record keeping, data entry, and office filing.

Palm Beach County Parks and Recreation, Jupiter, FL      2007-2008

**Summer Camp Counselor** (Volunteer)

- Supervised 10 children on weekly field trips to beaches, museums, and recreation facilities.
- Worked with small groups of children ages 6 - 11 conducting arts, crafts, and sport activities.